SOUTHEAST LOCAL SCHOOL DISTRICT BOARD AGENDA

Waynedale High School Regular Meeting September 27, 2021 5:30 p.m.

Call to Order				
Approval of Minutes –	- August 11, 2021, Reg	gular Meeting.	Page	
Motion	Seconded	Vote:	Yeas	Nays
Highlights:				

I. Hearing of Public Delegations / Board Policy on Public Participation

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

App	proval of items		
1.	Approval of Financial Statement /	Detailed Revenue	Expenditure Report.
			Page
2.	Recommend the Board approve the year 2022 as presented.	e permanent appro	opriations for fiscal
	•		Page
3.	Recommend the Board approve the (001) to School-Wide Pool Funds:	e following transfe	ers from General Fund
	School-Wide Pool	FUND 598-9022	AMOUNT \$320,000
l .	Approve Cash Basis Financial Stat	ements –	
	The Southeast School Board of preparing timely and accurate find operations as of fiscal year end. Dethese financial statements according Principles (GAAP), the Board of Statements on a cash basis of according position and allow for resources prefor educational purposes.	ancial statements oue to the cost requing to Generally has determined to unting will reflect	to reflect the District's uirements of preparing Accepted Accounting hat preparing yearend the district's financial
5.	Recommend the Board accept a de \$726.00 from the Fredericksburg		

- school supply items from Robin Industries.
- 6. Recommend the establishment of 004 Building Construction Fund.

Motion	Seconded	Vote:	Yeas	Navs
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ADMINISTRATIVE REPORTS

ACTION ITEMS – PERSONNEL:

Approval of items

- 1. Recommend the Board approve Paige Frame as Dishwasher at Apple Creek Elementary on a one-year timeslip as needed contract at step 0, effective August 26, 2021.
- 2. Recommend the Board approve Alisha Griffin as cleaner/sanitizer for Apple Creek Elementary School on a one-year contract, timeslip as needed at step 0, effective August 30, 2021.
- 3. Recommend the Board approve Jessica Milner as cleaner/sanitizer for John R. Lea Middle School on a one-year contract, timeslip as needed at step 0, effective September 20, 2021.
- 4. Recommend the Board approve John Rafferty as cleaner/sanitizer for Waynedale High School on a one-year contract, timeslip as needed at step 0, effective August 23, 2021.
- 5. Recommend the Board accept the resignation of John Rafferty as cleaner/sanitizer for Waynedale High School, effective September 2, 2021.
- 6. Recommend the Board accept the resignation for the purpose of retirement of Mark Williams as Head Bus Mechanic/Transportation Director, effective November 30, 2021.
- 7. Recommend the Board accept the resignation of Stephane Hostetler, educational aide at Apple Creek Elementary, effective September 10, 2021.
- 8. Recommend the Board accept the resignation for the purpose of retirement of Laura Timothy, Teacher at John R. Lea Middle School, effective May 26, 2022.
- 9. Recommend the Board approve a salary increase for the below listed teacher effective with the 2021-2022 school year.
 - Lindsey Conrad, Apple Creek Elementary, MA+30
 - Emily Meredith, Apple Creek Elementary, 150 SH

- 10. Recommend the Board approve the following Teacher Mentors at a stipend of \$1,000 each for the 2021-22 school year:
 - David Miller, Coordinator/Teacher Mentor (\$1,500)
 - Becky Amstutz
 - Sue Amstutz
 - Rick Geiser
 - Angela Grass
 - Pam Morris
 - Megan Still
 - Jen Walton
 - Rachel Miller
 - Dennis Giotta
 - Kerry Miller
 - Mary Cockrill
- 11. Recommend the Board approve the below list of teachers for support in the after-school program paid at the approved tutor rate:
 - Madi Miller, Mt. Eaton
 - Colleen Sidol, Mt. Eaton
 - Brigitt Dottavio, Fredericksburg
 - Karri Zimmerman, Apple Creek
 - Emily Meredith, Apple Creek
 - Bethany Burke, Apple Creek
 - Danielle Hanning, Apple Creek
 - Pam Morris, Apple Creek
 - Becky Amstutz, Apple Creek
- 12. Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2021-2022 school year:
 - Rachel Miller, Teacher at Holmesville
 - Melissa Euga, Office Aide at Apple Creek Elementary
 - Ashley Zimmerman, Ed Aide at Apple Creek Elementary
 - Tim Ebert, Teacher at Mt. Eaton
 - Pam Offineer, Teacher at Mt. Eaton
- 13. Recommend the Board approve David Barkman to move into the Transportation Director position, beginning August 1, 2021.

14. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2021-2022 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Matt Frantz	John R. Lea	Football 8 th Gr. Asst.	Step 2 3 rd Year	0.08
Nick Widder	Waynedale	Weight Room Supv. – 50%	Step 6 7 th Year	0.07
Nicholas Buss	Waynedale	Weight Room Supv. – 50%	Step 3 4 th Year	0.06
Kim Maynard	John R. Lea	AM / PM Supervision	1 st Year	\$10/Day

15. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2021-2022 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Ruth Hilty	330-763-4703				X				X

- 16. Recommend the Board recognize the below employees as receiving Crisis Prevention Intervention Training held at the Tri-County Educational Service Center for the 2021-2022 school year:
 - Becky Amstutz
 - Steve Browning
- 17. Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2021-2022 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Shelby Prater:

Name	Grade	Year	Starting Hourly Wage
Wade Adams	9	1 st Year	\$2.25
Marissa Mateo	9	1 st Year	\$2.25
Braden Schlabach	9	1st Year	\$2.25

18. Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2021-2022 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Damien Bailey	10	2 nd Year	\$3.00
Caleb Milner	10	2 nd Year	\$3.00
Luke Schonauer	10	2 nd Year	\$3.00
Marion Yoder	10	2 nd Year	\$3.00
Colin Klepatzki	10	1 st Year	\$2.25
Tylan Lyons	10	1 st Year	\$2.25
Trent Tanner	10	1 st Year	\$2.25
Caden Christian	9	1 st Year	\$2.25
Rory Leaman	9	1 st Year	\$2.25
Cowen McKelvey	9	1 st Year	\$2.25
Austin Miller	9	1 st Year	\$2.25
Joshua Zimmerly	9	1 st Year	\$2.25

<u>APPOINTMENT / COMMENCEMENT / MOU / SERVICE AGREEMENTS /</u> STUDENT SERVICES / UPDATED POLICIES:

19.

19.	Appoint	as Student Achievement liaison to
	the Ohio School Boards Association.	•
20.	Recommend the Board approve the	Commencement date for Waynedale
	High School as May 21, 2022, at 7	7:00 p.m., depending on number of

Recommend the Board approve the Memorandum of Understanding 21. between Mount Vernon Nazarene University and Southeast Local Schools for College Credit Plus, effective with the 2021-2022 school year.

calamity days used throughout the school year.

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22. Recommend the Board approve a service agreement between The Village Network and Southeast Local Schools, effective July 1, 2021 through June 30, 2022. The term of this agreement may be extended by mutual written agreement of both parties, not to exceed two additional years.

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- 23. Recommend the Board approve Lisa Rumbaugh, Speech-Language Pathologist, to provide clinical fellowship mentoring services, effective August 2021 through June 2022, extending previous contract.
- 24. Recommend the Board approve the agreement between Southeast Local Schools and the Wayne County Board of Commissioners to provide services for the School Resources Officer (SRO) Program commencing on July 1, 2021 and terminating on June 30, 2022.

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25. Recommend the Board approve the amended agreement for American Sign Language Interpreting Services effective August 30, 2021 – June 1, 2022.

Page	

26. Recommend the Board approve the MOU between OneEighty and Southeast Local Schools to provide substance use disorder prevention/mentoring services to students, effective for the 2021-2022 school year.

27. Recommend the Board approve the following new/revised policy:

(Copied double-sided as attachment)

- Discrimination Complaint Procedure (AC-R)
- Blended Learning (IGCK)
- Diploma of Adult Education / Recommended Rescinding (IGED-R)
- Nondiscrimination (AC)
- Bonded Employees and Officers (DH)
- Food Services Management/Fred and Reduced Price Food Services (EF/EFB)
- Innovative Education Programs (IGCB)
- Adult Education Programs (IGE)
- Adult Diploma (IGED)
- Board Organizational Meeting (BCA)
- Business Advisory Council to the Board (BCFA)
- Superintendent's Contract (CBC)
- Emergency Management and Safety Plans (EBC)
- Personnel Policies Goals (GA)
- Professional Staff Hiring (SCD)

- Preschool Program (IGCG)
- Family and Medical Leave Act Expansion (GBRA)
- Family and Medical Leave Act Expansion (Families First Coronavirus Response Act) (GBRA-R)
- Emergency Paid Sick Leave (Families First Coronavirus Response Act) (GBRAA / GBRAA-R))
- Safety Program (EB)
- Emergency Closings (EBDC)
- Food Allergies (EFH)
- Professional Staff Contracts and Compensation Plans (GCB-2)
- Curriculum Development (IF)
- Co-curricular and Extracurricular Activities (IGD)
- 28. Recommend the Board approve the Waynedale High School Graduation Seals, 2021-2022 and Beyond.

EMERGENCY DAYS RESOLUTION:

- 29. Southeast Local Schools adopts the emergency days resolution to make up hours in the school year when it is necessary to close school. This plan could be implemented due to the following:
 - ·Disease epidemic;
 - ·Hazardous weather conditions;
 - ·Law enforcement emergencies;
 - ·Inoperability of school buses or other equipment necessary to the school's operation;
 - ·Damage to a school building; or
 - Other temporary circumstances due to utility failure rendering the school building unfit for school use.

The plan will make up the missed hours up to the equivalent of three scheduled days. These hours may be made up via online learning management systems already in place. The adopted emergency days plan includes consent of the teachers' employee representative per Ohio Revised Code 4417.04 Division B.

Motion	Seconded	Vote:	Yeas	Navs
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INFORMATION ITEMS:

	 September 20 & 22 WHS & JRL Parent/Teacher Conferences September 25 – Bandarama at Triway 								
	3. October 1 – Homecoming Game								
	4. October 2 – Homecoming Dance								
	5. October 11 & 13 – Elementary Conferences								
	6. October 15— No School—District-Wide Inservice Day								
III.	WCS	CC Report							
IV.	Supe	rintendent's Busi	ness						
V.	Board	d Comments							
VI.	dismi		ve Session to co promotion, demotio		-	. •			
	Motio	on	_ Seconded	Vote:	Yeas	Nays			
VII.	Adjo	urn from Executi	ve Session						
	Motio	on	_ Seconded	Vote:	Yeas	Nays			
VIII.	Adjo	urn the Meeting							
	Motio	on	Seconded						

SOUTHEAST LOCAL SCHOOL DISTRICT ADDENDUM TO BOARD AGENDA

Waynedale High School Regular Meeting September 27, 2021 5:30 p.m.

IV. Superintendent's Business

ACTION ITEMS - Personnel:

- 18a. Recommend the Board approve Jacqueline Dellafave as an educational aide for a student at the WCSCC on a timeslip as needed contract, step 0, effective September 27, 2021.
- 18b. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2021-2022 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Jennifer Grassman	330-465-7374			X	X				X

- 18c. Recommend the Board approve a supplemental stipend for Daniel Mylott as assistant musical director for the 2021-2022 school year.
- 18d. Recommend the Board accept the resignation for the purpose of retirement of Betty Jane Coleman, effective December 31, 2021.

Motion	Seconded	Vote:	Yeas	Nay	75

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m. August 11, 2021

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: TIM SUPPES, DAVE TROYER, SANDRA CERNIGLIA, MATTHEW MCKELVEY, VALORIE LEWIS

PRESIDENT VALORIE LEWIS CALLED THE MEETING TO ORDER.

21-473 MR. TROYER MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JULY 20, 2021 REGULAR MEETING.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

HEARING OF PUBLIC PARTICIPATION:

Andrew Cerniglia commented about school safety, concerned about COVID spreading and wearing of masks.

21-474 MR. MCKELVEY MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool 598-9021 \$ 370,000

Recommend the Board approve the selection of C.T. Taylor as the Construction Manager at Risk for the K-12 construction project.

Recommend the Board approve the proposed salary schedules for classified staff, effective with 2021-2021 school year.

Recommend the Board approve to revise the classified sub salary to \$11.50/hour.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

21-475 MR. TROYER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Jake Shoup, one-year sub at John R. Lea Middle School, effective July 29, 2021.

Minutes of

Southeast Local School District

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Waynedale High School

Held at 7:00 a.m. August 11, 2021

Recommend the Board accept the resignation of Aaron Shaffer, educational aide at Waynedale High School, effective July 19, 2021.

Recommend the Board accept the resignation of Lena Boggs, one-year tutor position at Holmesville Elementary, effective August 2, 2021.

Recommend the Board approve Cole Duskey as one-year long term sub at John R. Lea Middle School, effective with the 2021-2022 school year.

Recommend the Board accept the resignation of Tyler Elder as cleaner/sanitizer at Fredericksburg Elementary, effective August 16, 2021.

Recommend the Board approve Tyler Elder for an evening custodian at Waynedale High School, step 1, effective for the 2021-2022 school year.

Recommend the Board accept the resignation of Stephanie Valek as cleaner/sanitizer at John R. Lea Middle School, effective August 16, 2021.

Recommend the Board approve Stephanie Valek as night sweeper at Mt. Eaton Elementary, at step 1, effective for the 2021-2022 school year.

Recommend the Board approve Andrew Yoder as cleaner/sanitizer at Fredericksburg Elementary, effective for the 2021-2022 school year.

Recommend the Board approve Sidney Hackaday as cleaner/sanitizer at Holmesville Elementary, effective for the 2021-2022 school year.

Recommend the Board approve substitute teachers (\$85/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2021-2022 school year.

Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

Apple Creek Elementary:

- Matt Karolewski
- Vickie McConnell

John R. Lea Middle School:

- Erich Riebe
- Josh Conrad
- Shelly Mast

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Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m. August 11, 2021

Fredericksburg Elementary:

- Lee Jacobs
- Kristie Near
- Brenden Stanley

Holmesville Elementary:

- Shawn Snyder
- Edna Zimmerly
- Stacey Stallman

Mt. Eaton Elementary:

- Sam Miglich
- Amy Beatty

Waynedale High School:

- Richard Roth
- Mary Forcell
- Chris Lapish
- Sherri Suttle

District:

- Tara Jacobs, Nurse
- Sara Stewart, Nurse
- Shelly Burtt, Nurse

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2021-2022 school year:

School Nurses	Tara Jacobs / Shelly Burtt / Sara Stewart
Administrators	Jamie Cicconnetti
	Matt Karowelski
	Samantha Miglich
	Shawn Snyder
	Erich Riebe
	Rich Roth
Secretaries	Vickie McConnell
	Kristie Near
	Edna Zimmerly
	Amy Beatty
	Sherri Suttle
	Mary Forcell
	Shelly Mast
Guidance Counselors	Jennifer Troyer
	Joshua Conrad
	Becky Amstutz
Teachers	Jennifer Cook
	Allyson Gray
	Melody Schlabach
	Rachel Speelman
	Sarah Zook
Educational Aides	Tiffany Durstine
	Amanda Hershberger

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m. August 11, 2021

	Angie Miller
	Lori Mullins Lydia Rice
	Stacey Stallman Michelle (Shelly) Welsh

Recommend the Board approve a \$500 stipend to Pam Offineer for co-coordinating the outdoor education/sixth grade camp program for the 2021-2022 school year.

Recommend the Board approve a \$500 stipend to Jennifer Rutt for co-coordinating the outdoor education/sixth grade camp program for the 2021-2022 school year.

Recommend the Board approve Valerie Gatti as a sub nurse, as needed, at a rate of \$85/per day, effective with the 2021-2022 school year.

Recommend the Board approve a salary increase for the below listed teachers effective with the 2021-2022 school year.

- Joshua Conrad, John R. Lea, MA+
 Also, extended days contract revised (originally approved 6/14/21)
- Louie Stanley, Waynedale, MA+
 Also, extended days contract revised (originally approved 6/14/21)
- Bethany Burke, Apple Creek Elementary, 150 SH

Recommend the Board approve one-year supplemental contracts for John R. Lea Middle School personnel for the 2021-2022 school year, pending verification of years of service.

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2021-2022 school year *pending approval from B.C.I./F.B.I. background check results and completing requirements:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Study Hall Aide	Noontime Aide
*Alisha Griffin	330-317-3681			X	X	X			X

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

August 11, 2021

ADDENDUM:

Recommend the Board approve Jodi Kirk as a one-year Title Tutor at Apple Creek Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

Recommend the Board approve Gabrielle Young as a one-year Title Tutor at Holmesville Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

Recommend the Board approve Staci Seibert as a one-year Title Tutor at Apple Creek Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

Recommend the Board approve Mandi Schag as a one-year Title Tutor at Holmesville/Fredericksburg Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

Recommend the Board approve Alexis Mullins as an educational aide at Apple Creek Elementary at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.

Recommend the Board approve Brooklyn Riebe as an educational aide at Apple Creek Elementary at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.

Recommend the Board accept the resignation of Lori Schneider, café assistant at Apple Creek Elementary, effective August 31, 2021.

Recommend the Board approve Mary Davis as a café assistant at John R. Lea Middle School at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.

Recommend the Board approve Ruth Wetz as a café assistant at Waynedale High School at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.

Recommend the Board approve a stipend, at the approved PD rate of \$28.07/hour, to employees who attended the 5-hour Assessments & Literacy Training for New Hires on August 6, 2021:

- Jodi Kirk
- Gabrielle Young
- Mandi Schag

Recommend the Board approve a salary increase for the below listed teachers effective with the 2021-2022 school year.

Amy Kneidel, John R. Lea, MA+

Minutes of

Southeast Local School District

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Waynedale High School

Held at 7:00 a.m. August 11, 2021

Recommend the Board approve the below as VOLUNTEERS at Waynedale High School, effective for the 2021-2022 school year.

- Ken Brubaker, volleyball
- Galen Irias, soccer
- Jeremy Irias, soccer

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Tyrone Hostetler	Waynedale	Soccer Boys Assistant	Step 6 7 th Year	0.10
Joseph Gilmore	Waynedale	Faculty Manager	Step 1 2 nd Year	0.05
Sherri Suttle	District	Parent Involvement Co-Coordinator	4 th Year	n/a
Kim Yoder	District	Parent Involvement Co-Coordinator	6 th Year	n/a

AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES RESOURCE OFFICER:

Approval of Items

Recommend the Board approve bus routes for the 2021-2022 school year.

Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2021-2022 school year

Recommend the Board approve the MOU between The Counseling Center of Wayne & Holmes Counties and Southeast Local Schools to provide on-site behavioral healthcare services for students, effective the 2021-2022 school year.

Recommend the Board approve a contract between Southeast Local Schools and Tri-County Educational Service Center for shared services of a STEM Coordinator: Timothy Vierheller, school nurses: Shelly Burtt and Sara Stewart, and Wellness Coordinator: Mary (Marnie) Reber effective August 1, 2021 through July 31, 2022.

Recommend the Board enter into contract with Tri-County Educational Service Center for 2021 Educational/Special Services, and School Psychologist Services for the period of July 1, 2021 through June 30, 2022.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m. August 11, 2021

ADDENDUM:

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Brady Troyer	Waynedale	Soccer Girls Assistant	Step 0 1st Year	0.06
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VOTE: YEAS: SUPPES, CERNIGLIA, MCKELVEY, LEWIS. ABSTAIN: TROYER

Recommend the Board approve the below as VOLUNTEERS at Waynedale High School, effective for the 2021-2022 school year.

• Andrew Cerniglia, soccer

VOTE: YEAS: SUPPES, TROYER, MCKELVEY, LEWIS. ABSTAIN: CERNIGLIA

BOARD COMMENTS

21-476 MR. MCKELVEY MOVED AND MR MEETING.	S. CERNIGLIA SECONDED THE MOTION TO ADJOURN THE
PRESIDENT	TREASURER