

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
September 21, 2020  
6:00 p.m.

Call to Order

Approval of Minutes – August 17, 2020, Regular Meeting.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

Highlights:

### I. Hearing of Public Delegations / Board Policy on Public Participation

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

**ACTION ITEMS:**

Approval of items 1— 5

1. Approval of Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board approve the permanent appropriations for fiscal year 2021 as presented.

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3. Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

4. Recommend the Board approve an employee dishonesty and faithful performance policy.

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5. Recommend the Board accept a cash donation made to Apple Creek Elementary by St. Peter's Church.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

▪ **ADMINISTRATIVE REPORTS**

**ACTION ITEMS – PERSONNEL:**

Approval of items

1. Recommend the Board approve Stephanie Gatti as assistant cook at Mt. Eaton Elementary on a one-year timeslip as needed contract, step 0, effective August 20, 2020.

2. Recommend the Board approve Stephanie Valek as additional cleaning/custodian personnel at John R. Lea on a one-year timeslip as needed basis at step 0, effective September 21, 2020.
3. Recommend the Board approve Malora Hershberger as additional cleaning/custodian personnel at Mt. Eaton Elementary (three days/week) on a one-year timeslip as needed basis at step 0, effective August 31, 2020.
4. Recommend the Board approve Elsie Miller as additional cleaning/custodian personnel at Mt. Eaton Elementary (two days/week) on a one-year timeslip as needed basis at step 0, effective August 28, 2020.
5. Recommend the Board approve Marsha Keim as a one-year long term sub for Southeast Local Schools, effective October 19, 2020.
6. Recommend the Board approve Brenda Cannon as a one-year long term sub for Southeast Local Schools, effective with the 2020-2021 school year.
7. Recommend the Board approve Taylor Brennan as a one-year long term sub for Southeast Local Schools, effective August 31, 2020.
8. Recommend the Board approve the following Teacher Mentors at a stipend of \$1,000 each for the 2020-21 school year:
  - David Miller, Coordinator/Teacher Mentor (\$1,500)
  - Becky Amstutz
  - Sue Amstutz
  - Todd Barkan
  - Rick Geiser
  - Angela Grass
  - Lisa Gwin
  - Pam Morris
  - Luann Schlabach
  - Megan Still
  - Jen Walton
9. Recommend the Board approve a salary increase for the below listed employees, effective with the 2020-2021 school year:
  - Nicholas Buss, 150 SH
  - Sean Eppler, MA
  - Jennifer Cook, MA

10. Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2020-2021 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Shelby Prater:

Name	Grade	Year	Starting Hourly Wage
Ebony McConahay	10	3 <sup>rd</sup> Year	\$3.25

11. Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2020-2021 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Alan Yoder	10	2 <sup>nd</sup> Year	\$2.75
Joas Yoder	10	2 <sup>nd</sup> Year	\$2.75
Connor Amstutz	10	1 <sup>st</sup> Year	\$2.25
Justin Bruce	10	1 <sup>st</sup> Year	\$2.25
Caden Miller	10	1 <sup>st</sup> Year	\$2.25
Melvin Troyer	10	1 <sup>st</sup> Year	\$2.25
Damien Bailey	9	1 <sup>st</sup> Year	\$2.25
Jarred Buss	9	1 <sup>st</sup> Year	\$2.25
Charles Casey	9	1 <sup>st</sup> Year	\$2.25
Jack Madison	9	1 <sup>st</sup> Year	\$2.25
Porter Miller	9	1 <sup>st</sup> Year	\$2.25
Caleb Milner	9	1 <sup>st</sup> Year	\$2.25
Colton Molinaro	9	1 <sup>st</sup> Year	\$2.25
Michael Morehouse III	9	1 <sup>st</sup> Year	\$2.25
Luke Schonauer	9	1 <sup>st</sup> Year	\$2.25
Marquel Troyer	9	1 <sup>st</sup> Year	\$2.25
Tate Venables	9	1 <sup>st</sup> Year	\$2.25
Marion Yoder	9	1 <sup>st</sup> Year	\$2.25

12. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Nicholas Buss	Waynedale	Weight Room Supervision 50%	Step 2 3 <sup>rd</sup> Year	0.05
Nick Widder	Waynedale	Weight Room Supervision 50%	Step 5 6 <sup>th</sup> Year	0.06
Dale Lemon	John R. Lea	Athletic Director	Step 6 19 <sup>th</sup> Year	0.10

13. Recommend the Board approve Mackenzie Amic as a VOLUNTEER volleyball coach for Waynedale and John R. Lea, effective with the 2020-2021 school year, upon completion of requirements.
14. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2020-2021 school year \*pending approval from B.C.I./F.B.I. background check results and completing requirements:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
*Bruce Kooker	330-464-9400	X	X						
*Tim Ridge	330-933-3594	X	X						

**DC TRIP / COMMENCEMENT / INTERPRETER SERVICES / AGREEMENT:**

15. Recommend the Board approve the 8<sup>th</sup> grade trip to Washington D.C. from May 12 -14, 2021.
16. Recommend the Board approve the Commencement date for Waynedale High School as May 22, 2021, at 7:00 p.m., depending on number of calamity days used throughout the school year.
17. Recommend the Board approve the agreement between Southeast Local Schools and Northwestern Local Schools to provide American Sign Language Interpreter services to a NWLSD student open enrolled in the SELSD.

18. Recommend the Board approve a service agreement between The Village Network, Orrville City, Rittman City and Southeast Local Schools, effective August 1, 2020 through June 31, 2021.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

1. September 21 & 23 WHS & JRL Parent/Teacher Conferences
2. September 25 – Homecoming Game
3. October 12 & 14 – Elementary Conferences
4. October 16— No School—District-Wide Inservice Day

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VII. Adjourn from Executive Session

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VIII. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

**SOUTHEAST LOCAL SCHOOL DISTRICT**  
**ADDENDUM TO BOARD AGENDA**

Waynedale High School  
 Regular Meeting  
 September 21, 2020  
 6:00 p.m.

IV. Superintendent’s Business

**ACTION ITEMS - Personnel:**

14a. Recommend the Board approve Johnathan George as Bus Mechanic on a one-year contract, effective October 1, 2020.

14 b. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Brendan Stanley	Waynedale	Faculty Manager	Step 0 1 <sup>st</sup> Year	0.04
Reid Stanley	John R. Lea	Football Assistant 8 <sup>th</sup> Grade	Step 0 1 <sup>st</sup> year	0.07

14 c. Recommend the Board accept the resignation of Danielle Johnston, educational aide at Apple Creek Elementary, effective October 2, 2020.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

August 17, 2020

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, TIM SUPPES, SANDRA CERNIGLIA, AND SUE WILLIAMS. DAVE TROYER ARRIVED AT 7:10 AM

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

20-404 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JULY 27, 2020 REGULAR MEETING.

VOTE: YEAS: LEWIS, SUPPES, CERNIGLIA, WILLIAMS

20-405 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEM AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9020	\$ 370,000
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Recommend the Board accept a \$500 donation from Chris Karman, a Mt. Eaton business owner, made to Mt. Eaton Elementary.

## **ADDENDUM**

Approval of item

Recommend the Board approve the resolution to engage legal counsel in proof of claim in Perdue Pharma bankruptcy case.

VOTE: YEAS: LEWIS, SUPPES, CERNIGLIA, WILLIAMS

20-406 MR. SUPPES MOVED AND MRS. LEWIS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Jacob Morosko as evening custodian at Waynedale High School on a one-year timeslip as needed contract at step 0, effective with the 2020-2021 school year.



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*Minutes of*

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Recommend the Board approve Jeffrey Vitallo as educational aide at Waynedale High School on a one-year timeslip as needed contract at step 0, effective with the 2020-2021 school year.

Recommend the Board approve Kathy Troyer as a bus driver for Southeast Local Schools on a one-year contract, step 5, effective with the 2020-2021 school year.

Recommend the Board approve Emily Caldwell as a one-year long term sub for Southeast Local Schools, effective with the 2020-2021 school year.

Recommend the Board approve Rachel Gardner as one-year long term sub for Southeast Local Schools, effective with the 2020-2021 school year.

Recommend the Board approve Michele Hall as a one-year long term sub for Southeast Local Schools, effective with the 2020-2021 school year.

Recommend the Board accept the resignation of Rachel Nerren, educational aide at Waynedale High School, effective August 9, 2020.

Recommend the Board approve a nine-week family medical leave for Michala Sprowl, beginning August 17, 2020.

Recommend the Board approve a leave for Sean Eppler for paternity/EPFL leave beginning August 18, 2020 through October 15, 2020.

Recommend the Board approve a one-year family medical leave for Ryleigh Kozma, tutor at Mt. Eaton Elementary, effective with the 2020-2021 school year.

Recommend the Board approve Darwin Smith as ASL Interpreter on a one-year timeslip as needed contract, effective with the 2020-2021 school year.

Recommend the Board approve substitute teachers (\$85/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2020-2021 school year.

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Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

**Apple Creek Elementary:**

- Matt Karolewski
- Vickie McConnell
- Kristie Near

**Fredericksburg Elementary:**

- Lee Jacobs
- Marcy Speelman
- Brenden Stanley

**Holmesville Elementary:**

- Shawn Snyder
- Edna Zimmerly
- Stacey Stallman

**Mt. Eaton Elementary:**

- Sam Miglich
- Amy Beatty

**John R. Lea Middle School:**

- Erich Riebe
- Josh Conrad
- Shelly Mast

**Waynedale High School:**

- Richard Roth
- Mary Forcell
- Chris Lapish
- Sherri Suttle

**District:**

- Tara Jacobs, Nurse
- Sara Stewart, Nurse

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2020-2021 school year:

<b>School Nurse</b>	Tara Jacobs
<b>Administrators</b>	Jamie Cicconetti Matt Karowelski Samantha Miglich Shawn Snyder Erich Riebe Rich Roth
<b>Secretaries</b>	Vickie McConnell Marcy Speelman Edna Zimmerly Amy Beatty Sherri Suttle Mary Forcell Shelly Mast
<b>Guidance Counselors</b>	Jennifer Troyer Joshua Conrad Becky Amstutz

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<b>Teachers</b>	Jennifer Cook Allyson Gray Melody Schlabach Rachel Speelman Sarah Zook
<b>Educational Aides</b>	Sue Dickerson Tiffany Durstine Amanda Hershberger Angie Miller Lori Mullins Kristie Near Lydia Rice Stacey Stallman Michelle (Shelly) Welsh

Recommend the Board approve a salary increase for the below listed teacher effective with the 2020-2021 school year.

- Lucas Daugherty, MA
- Rick Geiser, MA+
- Laura Pittman, MA+

Recommend the Board approve the increase of the non-certified sub rate from \$10.00/hour to \$10.50/hour, effective with the 2020-2021 school year.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Nicholas Buss	Waynedale	Football Assistant	Step 2 3 <sup>rd</sup> Year	0.10
Craig Farrar	Waynedale	Football Assistant	Step 3 4 <sup>th</sup> Year	0.11
Jay Vitallo	Waynedale	Football Freshman	Step 2 3 <sup>rd</sup> Year	0.10

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Tim Ebert	Waynedale	Golf Assistant	Step 6 8 <sup>th</sup> year	0.07
Galen Irias	Waynedale	Soccer Girls Assistant	Step 2 3 <sup>rd</sup> Year	0.08
Lyndsey Lawlis	Waynedale	Soccer Girls Assistant	Step 2 3 <sup>rd</sup> Year	0.08
Courtney Maibach	Waynedale	Volleyball Freshman	Step 6 9 <sup>th</sup> Year	0.09

Recommend the Board approve a \$1,500 stipend for Sean Eppler as Assistant Musical Director for 2019-2020 and 2020-2021.

## **ADDENDUM**

Recommend the Board approve a \$2,000 stipend for David Thomas, Maintenance Supervisor, for extended work responsibilities.

Recommend the Board accept the resignation of Kelley Nagy, Title Tutor at Mt. Eaton Elementary, effective August 14, 2020.

Recommend the Board approve Tyler Elder as night sweeper at Fredericksburg Elementary on a one-year timeslip as needed contract, step 0, effective with the 2020-2021 school year.

## **AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES / RESOURCE OFFICER:**

Approval of Items

Recommend the Board approve an agreement with Goodwill Industries of Wayne and Holmes Counties, Inc. for the provision of the Pathways to Success Program.

Recommend the Board approve the Memorandum of Understanding between Mount Vernon Nazarene University and Southeast Local Schools for College Credit Plus, effective with the 2020-2021 school year.

Recommend the Board approve bus routes for the 2020-2021 school year.

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Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2020-2021 school year

Appoint Sue Williams as Student Achievement liaison to the Ohio School Boards Association.

Recommend the Board approve the contract to provide services provided by the Cleveland Sight Center for four visually impaired students in our district.

Recommend the board approve the Locally Defined Graduation Seals.

Recommend the Board approve the MOU between The Counseling Center of Wayne & Holmes Counties and Southeast Local Schools to provide on-site behavioral healthcare services for students, effective the 2020-2021 school year.

Recommend the Board approve the agreement between Southeast Local Schools and Connection Education Services Inc., for placement in the LEAP Program effective for the 2020-2021 school year.

Recommend the Board approve the agreement between Southeast Local Schools and the Wayne County Board of Commissioners to provide services for the School Resources Officer (SRO) Program commencing on September 1, 2020 and terminating on August 31, 2021.

## ADDENDUM

### SHARED SERVICES FOR BUSINESS ENTREPRENEURSHIP:

Recommend the Board approve the Shared Services Agreement, between five districts, to share the cost (20% each) of the two Instructors for the Business Entrepreneurship for the 2019-2020 school year.

VOTE: YEAS: LEWIS, TROYER, SUPPES, CERNIGLIA, WILLIAMS.

SUPERINTENDENT'S BUSINESS

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20-407 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, CERNIGLIA, WILLIAMS

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PRESIDENT

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TREASURER