

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School
Regular Meeting
September 18, 2023
5:30 p.m.

Call to Order

Approval of Minutes – August 7, 2023, Regular Meeting. Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

Highlights:

- New Staff Introductions

I. Hearing of Public Delegations / Board Policy on Public Participation

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

▪ **ADMINISTRATIVE REPORTS**

II. Treasurer’s Business

ACTION ITEMS:

Approval of items

1. Approval of July & August Financial Statement / Detailed Revenue Expenditure Report.

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2. Recommend the Board approve the permanent appropriations for fiscal year 2024 as presented.

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3. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	FUND	AMOUNT
School-Wide Pool	598-9023	\$320,000

4. Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District’s operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district’s financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

ACTION ITEMS – PERSONNEL:

Approval of items

1. Recommend the Board approve a \$500 stipend to Pam Offineer for co-coordinating the outdoor education/sixth grade camp program for the 2023-2024 school year.

2. Recommend the Board approve a \$500 stipend to Jennifer Rutt for co-coordinating the outdoor education/sixth grade camp program for the 2023-2024 school year.
3. Recommend the Board approve Nehemiah Miller as study hall monitor at Waynedale High School on a one-year timeslip as needed contract, step 0, effective with the 2023-2024 school year.
4. Recommend the Board approve Morgan Mowrer as noontime aide at Apple Creek Elementary on a one-year timeslip as needed contract, step 0, effective for the 2023-2024 school year.
5. Recommend the Board approve Landry Amstutz as a one-year long-term sub at Apple Creek Elementary, effective for the 2023-2024 school year.
6. Recommend the Board approve Camryana Smith as one-year title tutor at Mt. Eaton Elementary, effective for the 2023-2024 school year.
7. Recommend the Board approve Ryleigh Wonsick as educational aide at Holmesville Elementary on a one-year timeslip as needed contract, step 0, effective for the 2023-2024 school year.
8. Recommend the Board approve a stipend for Holly Mastrine and Jamie Cicconetti for a shared principal position at Mt. Eaton Elementary, effective 2023-2024.
9. Recommend the Board approve a salary increase to MA for Shelby Prater, Intervention Specialist, beginning with the 2023-2024 school year.
10. Recommend the Board approve a stipend, at the approved rate (non-certified employees compensated at hourly rate / teachers compensated at PD rate), to employees attending the Crisis Prevention Intervention Training held in August:
 - Bridget Rhamy, Lee Jacobs, Brenden Stanley, Nick Widder (2.5 hours)
 - Ryleigh Wonsick (10.5 hours)

11. Recommend the Board approve the following Teacher Mentors at a stipend of \$1,000 each for the 2023-24 school year:

- Sue Amstutz
- Lisa Gwin
- Stacey Haley
- Stacey Miller

12. Recommend the Board approve the following students as cafeteria / custodial worker on timeslip as needed for the 2023-2024 school year at John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Melody Schlabach.

Name	Grade	Year	Starting Hourly Wage
Jered Cottrell	10	1 st Year	\$2.25

13. Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2023-2024 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Jace Cox	10	2 nd Year	\$3.00
Malik McCartney	10	2 nd year	\$3.00
Kendrick Miller	10	2 nd Year	\$3.00
Evan Kaiser	10	2 nd Year	\$3.00
Chloey Peyton	9	1 st Year	\$2.25
Gabriel Cain	9	1 st Year	\$2.25
Mava Craft	9	1 st Year	\$2.25
David Liebenguth	9	1 st Year	\$2.25
Western Massie	9	1 st Year	\$2.25
Kace Milner	9	1 st Year	\$2.25
Dalton Oberly	9	1 st Year	\$2.25
Grayson Reed	9	1 st Year	\$2.25
Malachi Steiner	9	1 st Year	\$2.25
Brianna Yoder	9	1 st Year	\$2.25

14. Recommend the Board accept the resignation of Ronda Shultzman as prom advisor (25%), effective for the 2023-2024 school year.
15. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2023-2024 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Madison Rowe	Waynedale	Freshman Volleyball Assistant	Step 0 1 st Year	0.06
Macey Soehrlen	Waynedale	Prom Advisor 50%	Step 0 1 st Year	0.02
Ronda Shultzman	Waynedale	Student Council Advisor	Step 0 1 st Year	0.01
Kathryn Baumgartner	Waynedale	Faculty Manager	Step 1 2 nd year	0.05

COMMENCEMENT / SERVICE AGREEMENTS / STUDENT SERVICES/MOU:

16. Recommend the Board approve the Commencement date for Waynedale High School as May 25, 2024, at 7:00 p.m., depending on number of calamity days used throughout the school year.
17. Recommend the Board approve the agreement between Southeast Local Schools and the Wayne County Board of Commissioners to provide services for the School Resources Officer (SRO) Program commencing on July 1, 2023 and terminating on June 30, 2024.

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18. Recommend the Board approve the service agreement between LLA Therapy LLC and Southeast Local Schools to provide therapy services to students, effective July 1, 2023 through June 30, 2024.

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19. Recommend the Board approve the service agreement with Envision Academy, with Christian Children’s Home of Ohio, for a student court placed into the program.

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20. Recommend the Board approve the MOU, effective with the 2023-2024 school year, between OneEighty and Southeast Local Schools to allow

students in grades 8, 10 and 12 to complete a survey as part of the Ohio Strategic Prevention Framework – Partnership for Success grant. Participation by students is voluntary.

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Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

INFORMATION ITEMS:

1. September 18 & 20 WHS & JRL Parent/Teacher Conferences
2. September 22 – Homecoming Game
3. September 23 – Homecoming Dance
5. October 9 & 11 – Elementary Conferences
6. October 13— No School—District-Wide Inservice Day

III. WCSCC Report

IV. Superintendent’s Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VII. Adjourn from Executive Session

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VIII. Adjourn the Meeting

Motion _____ Seconded _____

SOUTHEAST LOCAL SCHOOL DISTRICT

ADDENDUM TO BOARD AGENDA

Waynedale High School
Regular Meeting
September 14, 2023
5:30 p.m.

IV. Superintendent’s Business

ACTION ITEMS - Personnel:

- 15 a. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2023-2024 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Nehemiah Miller	John R. Lea	Basketball Girls Head	Step 0 1 st year	0.08
Maggie Coblentz	John R. Lea	Basketball Girls Assistant	Step 0 1 st Year	0.07

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

- 15 b. Recommend the Board approve Tonya McKelvey as a van driver on a timeslip as needed contract, step 0, pending completion of requirements.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 7:00 a.m.

August 7, 2023

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: SANDRA CERNIGLIA, MATT MCKELVEY, RICK REYNOLDS, VALORIE LEWIS. ABSENT: DAVID TROYER

PRESIDENT VALORIE LEWIS CALLED THE MEETING TO ORDER.

23-608 MR. MCKELVEY MOVED AND MR. REYNOLDS SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JUNE 19, 2023 REGULAR MEETING.

VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS

23-609 MR. MCKELVEY MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9023	\$ 370,000
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Motion to approve change order create Route 250 Turn Lane per architect specification and ODT - \$587,786.08.

VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS

23-610 MR. MCKELVEY MOVED AND MR. REYNOLDS SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation of Madelyn Schlauch, one-year title tutor at Holmesville Elementary, effective July 5, 2023.

Recommend the Board accept the resignation of Megan Kinsey, one-year title tutor at Mt. Eaton Elementary, effective July 10, 2023.

Recommend the Board approve Alexis Bartholomew as one-year title tutor at Mt. Eaton Elementary, effective for the 2023-2024 school year.

Recommend the Board approve Kayla Weinman as educational aide at Apple Creek Elementary on a timeslip as needed contract, step 0, effective with the 2023-2024 school year.

Recommend the Board accept the resignation from Amy Carr as dishwasher at Apple Creek Elementary, effective July 23, 2023.

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Recommend the Board approve Amy Carr as educational aide at Apple Creek Elementary on a timeslip as needed contract, step 0, effective with the 2023-2024 school year.

Recommend the Board approve Macee Butcher as educational aide at Apple Creek Elementary, on a one-year timeslip as needed contract, step 0, effective with the 2023-2024 school year pending completion of requirements.

Recommend the Board approve Linda Hummel as a bus aide on a one-year timeslip as needed contract, step 4, effective with the 2023-2024 school year.

Recommend the Board approve Shilo Beamer as dishwasher at Apple Creek Elementary on a one-year timeslip as needed contract, step 0, effective with the 2023-2024 school year.

Recommend the Board accept the resignation of Morgan Mowrer as permanent bus sub, effective July 31, 2023

Recommend the Board approve Morgan Mowrer as a bus driver on a one-year contract, step 0, effective with the 2023-2024 school year.

Recommend the Board approve Melinda Guinther as permanent bus sub on a one-year contract, effective with the 2023-2024 school year.

Recommend the Board approve Diane Hamilton as permanent cafeteria sub on timeslip as needed contract, step 0, effective for the 2023-2024 school year.

Recommend the Board approve Mary Lou Zuercher as a one-year temporary non-bachelor substitute teacher, effective for the 2023-2024 school year.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2023-2024 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Zach Geiser	Waynedale	Basketball Girls Freshman	Step 0 1 st Year	0.085
Julie Varner	John R. Lea	Cross Country	Step 0 1 st Year	0.05

Recommend the Board approve Steven Oaks as a VOLUNTEER football coach for John R. Lea, pending completion of requirements for 2023-2024 school year.

Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

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WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

August 7, 2023

Apple Creek Elementary:

- Sam Miglich
- Vickie McConnell

Fredericksburg Elementary:

- Lee Jacobs
- Kristie Near
- Brenden Stanley

Holmesville Elementary:

- Shawn Snyder
- Edna Zimmerly
- Stacey Stallman

Mt. Eaton Elementary:

- Holly Mastrine
- Jamie Cicconetti
- Amy Beatty

John R. Lea Middle School:

- Matt Karolewski
- Josh Conrad
- Shelly Mast

Waynedale High School:

- Richard Roth
- Mary Forcell
- Zach Golec
- Sherri Suttle

District:

- Tara Jacobs, Nurse
- Shelly Burt, Nurse

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2023-2024 school year:

School Nurses	Tara Jacobs / Shelly Burt
Administrators	Jamie Cicconetti Holly Mastrine Matt Karowelski Samantha Miglich Shawn Snyder Rich Roth
Secretaries	Vickie McConnell Kristie Near Edna Zimmerly Amy Beatty Sherri Suttle Mary Forcell Shelly Mast
Additional personnel to administer medications.....	

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Southeast Local School District

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WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

August 7, 2023

Guidance Counselors	Jennifer Troyer Joshua Conrad Becky Amstutz
Teachers	Pam Offineer Allyson Gray Melody Schlabach Rachel Miller Rachel Speelman Carrie Molnar Danny Mylott
Educational Aides	Tiffany Durstine Amanda Hershberger Lydia Rice Stacey Stallman Michelle (Shelly) Welsh Ashley Zimmerman Melissa Euga Carrie Morrison Tacy Cutright
Bus Drivers	Steve Thompson Margaret Hudson John George

ADDENDUM

Recommend the Board approve Megan Warne on a one-year contract as Athletic Trainer for Southeast Local Schools, effective for the 2023-2024 school year.

Recommend the Board accept the resignation of Stephanie Metzger as Family Consumer Science teacher and the following supplemental positions, effective August 3, 2023:

Junior Class Advisor (.25%)

Prom Advisor

Student Council

Recommend the Board approve a stipend, at the approved rate (non-certified employees compensated at hourly rate / teachers compensated at PD rate), to employees attending the Crisis Prevention Intervention Training held in August:

Laura Schmucker / John George (6.5 hours)

Lisa Browning-Wiseman / Marcella Damron (2.5 hours)

Linda Hummel, Morgan Mowrer, Breanna Smith (10.5 hours)

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNE DALE HIGH SCHOOL

Held at 7:00 a.m.

August 7, 2023

Recommend the Board accept the resignation for the purpose of retirement of Art Parrot, bus driver, effective June 30, 2023.

BOARD RESOLUTION

The Southeast Local School Board authorizes the district to procure Naloxone for use in emergency situations, as provided by the Wayne County Health Department beginning with the 2023-2024 school year.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2023-2024 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Brady Troyer	Waynedale Soccer	Step 2 /3rd Year	0.07
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AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES / POLICIES:

Approval of Items

Recommend the Board approve bus routes for the 2023-2024 school year.

Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2023-2024 school year

Appoint Dave Troyer as Student Achievement liaison to the Ohio School Boards Association.

Recommend the Board approve the following new/revised policies:

BDDG (Copy of Minutes)

JED (Copy of Student Absences and Excuses)

EHA (Copy of Data and Records Retention)

IGBEB (Dyslexia Intervention and Supports)

IGAE (Copy of Health Education)

IGCH-R / Also LEC-R (Copy of College Credit Plus)

JHG (Copy of Reporting Child Abuse and Mandatory Training)

Recommend the Board approve a contract between Southeast Local Schools and Tri-County Educational Service Center for shared services of a STEM Coordinator: Timothy Vierheller, one school nurse effective August 1, 2023 through July 31, 2024.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

WAYNEDEALE HIGH SCHOOL

Held at 7:00 a.m.

August 7, 2023

Recommend the Board enter into contract with Tri-County Educational Service Center for 2023-2024 Educational/Special Services, and School Psychologist Services for the period of July 1, 2023 through June 30, 2024.

VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS.

INFORMATION ITEMS:

**AUGUST 17, 2023, OPENING DAY FOR STAFF @ JRL
AUGUST 21, 2023, FIRST STUDENT DAY OF SCHOOL
SEPTEMBER 4, 2023, LABOR DAY ~ NO SCHOOL
SEPTEMBER 11, 2023, FAIR DAY ~ NO SCHOOL**

Superintendent's Business

BOARD COMMENTS

Appoint to JEDD – table

Appoint to Vice President – Sandra Cerniglia

23-611 MR. MCREYNOLDS MOVED AND MR. MCKELVEY SECONDED THE MOTION TO ADJOURN TO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL.

VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS

PRESIDENT LEWIS CALLED BOARD BACK TO REGULAR SESSION AT 7:45 PM

23-612 MRS. CERNIGLIA MOVED AND MR. REYNOLDS SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: CERNIGLIA, MCKELVEY, REYNOLDS, LEWIS

PRESIDENT

TREASURER