

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School

Regular Meeting

October 18, 2021

5:30 p.m.

Call to Order

Approval of Minutes – September 27, 2021, Regular Meeting.

Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

### I. Hearing of Public Delegations

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

**ACTION ITEMS:**

Approval of Items

1. Approval of Financial Statement / Detailed Revenue Expenditure Report. Page \_\_\_\_\_
2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	<b>FUND</b>	<b>AMOUNT</b>
School-Wide Pool	598-9021	\$330,000

3. Recommend to establish Fund 002 Bond Retirement Fund.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

▪ **ADMINISTRATIVE REPORTS**

**ACTION ITEMS - PERSONNEL:**

Approval of Items

1. Recommend the Board accept the resignation of Jacqueline Dellafave, educational aide at WCSCC, effective October 8, 2021.
2. Recommend the Board approve a stipend to be paid for the following Title Teachers/Tutors for their participation in Academic Reading and Math Night, not to exceed two hours:

<b>Employee</b>	<b>Position</b>	<b>Hourly Rate</b>
Wendy Caperton, ACE	Tutor	\$21.92/hr.
Rachel Gardner, ACE	Tutor	\$21.92/hr.
Jodi Kirk, ACE	Tutor	\$21.92/hr.
Staci Seibert, ACE	Tutor	\$21.92/hr.
Angela Pertee, FRED	Tutor	\$21.92/hr.
Jamie Workman, FRED	Tutor	\$21.92/hr.
Mandi Schag, FRED/HOLM	Tutor	\$21.92/hr.
Stacie DeArment, HOLM	Tutor	\$21.92/hr.
Gabrielle Young, HOLM	Tutor	\$21.92/hr.
Madison Miller, ME	Tutor	\$21.92/hr.
Colleen Sidol, ME	Tutor	\$21.92/hr.
Jennifer Wilson	Teacher	\$28.07/hr.

3. Recommend the Board accept the resignation of Chase Murphy as basketball boys assistant at John R. Lea Middle School, effective October 8, 2021.
  
4. Recommend the Board accept the resignation of Brevin Riebe as basketball boys 8<sup>th</sup> grade coach at John R. Lea Middle School, effective October 8, 2021.
  
5. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2021-2022 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Janae Dilgard	Waynedale	Cheerleading Basketball	Step 3 4 <sup>th</sup> Year	0.06
Janae Dilgard	Waynedale	Cheerleading Football	Step 3 4 <sup>th</sup> Year	0.06
Nancy Yoder	Waynedale	Basketball Girls JV	Step 2 3 <sup>rd</sup> Year	0.10
Erich Riebe	Waynedale	Basketball Boys Assistant	Step 6 19 <sup>th</sup> Year	0.14
Brevin Riebe	Waynedale	Basketball JV	Step 2 3 <sup>rd</sup> Year	0.10
Chase Murphy	Waynedale	Basketball Freshman	Step 1 2 <sup>nd</sup> Year	0.085
Louie Stanley	Waynedale	Wrestling Head	Step 6 20+ Years	0.15
Nick Widder	Waynedale	Wrestling Assistant	Step 6 17 <sup>th</sup> year	0.12
Brenden Stanley	Waynedale	Wrestling Assistant	Step 4 5 <sup>th</sup> Year	0.11
Jon Beam	Waynedale	Wrestling Assistant	Step 1 2 <sup>nd</sup> Year	0.09

**IN-LIEU-OF:**

6. Recommend the Board approve a resolution declaring that providing school transportation for the list of students is impractical and that the board agrees to payment-in-lieu-of providing such service, an amount which shall not exceed the state average cost to transport all pupils in the state the preceding year.

Page \_\_\_\_\_

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**INFORMATION ITEMS:**

- October 15, 2021, Professional Development Day, NO SCHOOL

III. Superintendent’s Business

IV. Board Comments

- V. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VI. Adjourn from Executive Session

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VII. Adjourn the Meeting

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

**SOUTHEAST LOCAL SCHOOL DISTRICT**  
**ADDENDUM TO BOARD AGENDA**

John R. Lea Auditorium  
Regular Meeting  
October 18, 2021  
5:30 p.m.

IV. Superintendent's Business

**ACTION ITEMS – Personnel:**

Approval of items

- 5 a. Recommend the Board accept the amended resignation date for retirement purposes of Mark Williams, effective November 1, 2021.
- 5 b. Recommend the Board approve Stacy Wolfe for support in the after-school program, to be paid at the approved tutor rate.
- 5 c. Recommend the Board approve the salary change for Steven Thompson from Van Driver to Van Driver w/CDL due to receiving his CDL, on a one-year timeslip as needed contract at the approved rate / step 2, effective October 18, 2021.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

Waynedale High School

Held at 5:30 p.m.

September 27, 2021

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: TIM SUPPES, DAVE TROYER, SANDRA CERNIGLIA, MATTHEW MCKELVEY, VALORIE LEWIS

PRESIDENT VALORIE LEWIS CALLED THE MEETING TO ORDER.

21-477 MR. TROYER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 11, 2021 REGULAR MEETING.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

## **HEARING OF PUBLIC PARTICIPATION:**

Lawrence Cerniglia, 8500 TR 562, Holmesville, - Mr. Cerniglia stated he was a teacher at Holmesville Elementary and expressed his concern about students not wearing masks. He stated a grandmother who was a caregiver for a student at Holmesville passed away from COVID 19 and how that affected the student.

Rick Mast, 13938 Dover Road, Apple Creek – Mr. Mast expressed how not having fans in the stands for events last year was difficult for the students. He was an advocate for parental choice when it comes to masking students.

Kara Alberson, 6511 Secrest Road, Wooster – Mrs. Alberson stated she wanted staff and students to return to normal classroom rules. She is for parental choice and against quarantining of healthy students.

Amy Miller, 5929 Salt Creek Road, Fredericksburg – Mrs. Miller stated that medical decisions are made by her and she didn't want the District making these decisions for her without her consent. She is in favor of parental choice.

Mark Stebelton, 6470 Chestnut Ridge, Wooster – Mr. Stebelton stated he is a veteran and is proud to have served to protect everyone's constitutional rights. He believes individual choice is the most important thing.

Jodi Barkman, PO Box 85, Jericho Road, Kidron – Mrs. Barkman stated she was in favor of freedom of choice. She stated the current data is confusing and she does not want to see anymore quarantining of healthy students.

21-478 MR. SUPPES MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the permanent appropriations for fiscal year 2022 as presented.

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 5:30 p.m.

September 27, 2021

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

	Fund	Amount
School-Wide Pool	598-9022	\$320,000

Approve Cash Basis Financial Statements –

The Southeast School Board of Education recognizes the value in preparing timely and accurate financial statements to reflect the District's operations as of fiscal year end. Due to the cost requirements of preparing these financial statements according to Generally Accepted Accounting Principles (GAAP), the Board has determined that preparing yearend statements on a cash basis of accounting will reflect the district's financial position and allow for resources previously spent on GAAP to be allocated for educational purposes.

Recommend the Board accept a donation to Fredericksburg Elementary of \$726.00 from the Fredericksburg Church of Christ BVS and over 500 school supply items from Robin Industries.

Recommend the establishment of 004 – Building Construction Fund.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

PRINCIPALS REPORT GIVEN BY INDIVIDUAL ADMINISTRATORS

21-479 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Paige Frame as Dishwasher at Apple Creek Elementary on a one-year timeslip as needed contract at step 0, effective August 26, 2021.

Recommend the Board approve Alisha Griffin as cleaner/sanitizer for Apple Creek Elementary School on a one-year contract, timeslip as needed at step 0, effective August 30, 2021.

Recommend the Board approve Jessica Milner as cleaner/sanitizer for John R. Lea Middle School on a one-year contract, timeslip as needed at step 0, effective September 20, 2021.

Recommend the Board approve John Rafferty as cleaner/sanitizer for Waynedale High School on a one-year contract, timeslip as needed at step 0, effective August 23, 2021.

Recommend the Board accept the resignation of John Rafferty as cleaner/sanitizer for Waynedale High School, effective September 2, 2021.

Recommend the Board accept the resignation for the purpose of retirement of Mark Williams as Head Bus Mechanic/Transportation Director, effective November 30, 2021.

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# RECORD OF PROCEEDINGS

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Recommend the Board accept the resignation of Stephane Hostetler, educational aide at Apple Creek Elementary, effective September 10, 2021.

Recommend the Board accept the resignation for the purpose of retirement of Laura Timothy, Teacher at John R. Lea Middle School, effective May 26, 2022.

Recommend the Board approve a salary increase for the below listed teacher effective with the 2021-2022 school year.

Lindsey Conrad, Apple Creek Elementary, MA+30

Emily Meredith, Apple Creek Elementary, 150 SH

Recommend the Board approve the following Teacher Mentors at a stipend of \$1,000 each for the 2021-22 school year:

- David Miller, Coordinator/Teacher Mentor (\$1,500)
- Becky Amstutz
- Sue Amstutz
- Rick Geiser
- Angela Grass
- Pam Morris
- Megan Still
- Jen Walton
- Rachel Miller
- Dennis Giotta
- Kerry Miller
- Mary Cockrill

Recommend the Board approve the below list of teachers for support in the after-school program paid at the approved tutor rate:

- Madi Miller, Mt. Eaton
- Colleen Sidol, Mt. Eaton
- Brigitt Dottavio, Fredericksburg
- Karri Zimmerman, Apple Creek
- Emily Meredith, Apple Creek
- Bethany Burke, Apple Creek
- Danielle Hanning, Apple Creek
- Pam Morris, Apple Creek
- Becky Amstutz, Apple Creek



# RECORD OF PROCEEDINGS

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Southeast Local School District

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Waynedale High School

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September 27, 2021

Recommend the Board approve the following personnel to administer medications to students per physician's instructions for the 2021-2022 school year:

- Rachel Miller, Teacher at Holmesville
- Melissa Euga, Office Aide at Apple Creek Elementary
- Ashley Zimmerman, Ed Aide at Apple Creek Elementary
- Tim Ebert, Teacher at Mt. Eaton
- Pam Offineer, Teacher at Mt. Eaton

Recommend the Board approve David Barkman to move into the Transportation Director position, beginning August 1, 2021.

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2021-2022 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Matt Frantz	John R. Lea	Football 8 <sup>th</sup> Gr. Asst.	Step 2 3 <sup>rd</sup> Year	0.08
Nick Widder	Waynedale	Weight Room Supv. – 50%	Step 6 7 <sup>th</sup> Year	0.07
Nicholas Buss	Waynedale	Weight Room Supv. – 50%	Step 3 4 <sup>th</sup> Year	0.06
Kim Maynard	John R. Lea	AM / PM Supervision	1 <sup>st</sup> Year	\$10/Day

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2021-2022 school year \*pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Ruth Hilty	330-763-4703				X				X

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September 27, 2021

Recommend the Board recognize the below employees as receiving Crisis Prevention Intervention Training held at the Tri-County Educational Service Center for the 2021-2022 school year:

- Becky Amstutz
- Steve Browning

Recommend the Board approve the following Special Education Work Study Students as cafeteria/custodial/library worker on timeslip as needed for the 2021-2022 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Shelby Prater:

Name	Grade	Year	Starting Hourly Wage
Wade Adams	9	1 <sup>st</sup> Year	\$2.25
Marissa Mateo	9	1 <sup>st</sup> Year	\$2.25
Braden Schlabach	9	1 <sup>st</sup> Year	\$2.25

**ADDENDUM:**

**Recommend the Board approve Jacqueline Dellafave as an educational aide for a student at the WCSCC on a timeslip as needed contract, step 0, effective September 27, 2021.**

**Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2021-2022 school year \*pending approval from B.C.I./F.B.I. background check results:**

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Jennifer Grassman	330-465-7374			X	X				X

**Recommend the Board approve a supplemental stipend for Daniel Mylott as assistant musical director for the 2021-2022 school year.**

**Recommend the Board accept the resignation for the purpose of retirement of Betty Jane Coleman, effective December 31, 2021.**

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September 27, 2021

APPOINTMENT / COMMENCEMENT / MOU / SERVICE AGREEMENTS / STUDENT SERVICES /  
UPDATED POLICIES:

Appoint \_\_\_\_\_ as Student Achievement liaison to the Ohio School Boards Association.

Recommend the Board approve the Commencement date for Waynedale High School as May 21, 2022, at 7:00 p.m., depending on number of calamity days used throughout the school year.

Recommend the Board approve the Memorandum of Understanding between Mount Vernon Nazarene University and Southeast Local Schools for College Credit Plus, effective with the 2021-2022 school year.

Recommend the Board approve a service agreement between The Village Network and Southeast Local Schools, effective July 1, 2021 through June 30, 2022. The term of this agreement may be extended by mutual written agreement of both parties, not to exceed two additional years.

Recommend the Board approve Lisa Rumbaugh, Speech-Language Pathologist, to provide clinical fellowship mentoring services, effective August 2021 through June 2022, extending previous contract.

Recommend the Board approve the agreement between Southeast Local Schools and the Wayne County Board of Commissioners to provide services for the School Resources Officer (SRO) Program commencing on July 1, 2021 and terminating on June 30, 2022.

Recommend the Board approve the amended agreement for American Sign Language Interpreting Services effective August 30, 2021 – June 1, 2022.

Recommend the Board approve the MOU between OneEighty and Southeast Local Schools to provide substance use disorder prevention/mentoring services to students, effective for the 2021-2022 school year.

Recommend the Board approve the following new/revised policy:

- Discrimination Complaint Procedure (AC-R)
- Blended Learning (IGCK)
- Diploma of Adult Education / Recommended Rescinding (IGED-R)
- Nondiscrimination (AC)
- Bonded Employees and Officers (DH)
- Food Services Management/Fred and Reduced Price Food Services (EF/EFB)
- Innovative Education Programs (IGCB)
- Adult Education Programs (IGE)

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Waynedale High School

Held at 5:30 p.m.

September 27, 2021

- Adult Diploma (IGED)
- Board Organizational Meeting (BCA)
- Business Advisory Council to the Board (BCFA)
- Superintendent's Contract (CBC)
- Emergency Management and Safety Plans (EBC)
- Personnel Policies Goals (GA)
- Professional Staff Hiring (SCD)
- Preschool Program (IGCG)
- Family and Medical Leave Act Expansion (GBRA)
- Family and Medical Leave Act Expansion (Families First Coronavirus Response Act) (GBRA-R)
- Emergency Paid Sick Leave (Families First Coronavirus Response Act) (GBRAA / GBRAA-R)
- Safety Program (EB)
- Emergency Closings (EBDC)
- Food Allergies (EFH)
- Professional Staff Contracts and Compensation Plans (GCB-2)
- Curriculum Development (IF)
- Co-curricular and Extracurricular Activities (IGD)

Recommend the Board approve the Waynedale High School Graduation Seals, 2021-2022 and Beyond.

## EMERGENCY DAYS RESOLUTION:

Southeast Local Schools adopts the emergency days resolution to make up hours in the school year when it is necessary to close school. This plan could be implemented due to the following:

- Disease epidemic;
- Hazardous weather conditions;
- Law enforcement emergencies;
- Inoperability of school buses or other equipment necessary to the school's operation;
- Damage to a school building; or
- Other temporary circumstances due to utility failure rendering the school building unfit for school use.

The plan will make up the missed hours up to the equivalent of three scheduled days. These hours may be made up via online learning management systems already in place. The adopted emergency days plan includes consent of the teachers' employee representative per Ohio Revised Code 4417.04 Division B.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

# RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 5:30 p.m.

September 27, 2021

21-480 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEM AS PRESENTED:

Recommend the Board approve the following Occupational Work Adjustment (O.W.A.) students as cafeteria/custodial/library workers on timeslip as needed for the 2021-2022 school year at Waynedale High School and John R. Lea Middle School with nine week increases of \$.25 per hour if approved by Mr. Louie Stanley:

Name	Grade	Year	Starting Hourly Wage
Damien Bailey	10	2 <sup>nd</sup> Year	\$3.00
Caleb Milner	10	2 <sup>nd</sup> Year	\$3.00
Luke Schonauer	10	2 <sup>nd</sup> Year	\$3.00
Marion Yoder	10	2 <sup>nd</sup> Year	\$3.00
Colin Klepatzki	10	1 <sup>st</sup> Year	\$2.25
Tylan Lyons	10	1 <sup>st</sup> Year	\$2.25
Trent Tanner	10	1 <sup>st</sup> Year	\$2.25
Caden Christian	9	1 <sup>st</sup> Year	\$2.25
Rory Leaman	9	1 <sup>st</sup> Year	\$2.25
Cowen McKelvey	9	1 <sup>st</sup> Year	\$2.25
Austin Miller	9	1 <sup>st</sup> Year	\$2.25
Joshua Zimmerly	9	1 <sup>st</sup> Year	\$2.25

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, LEWIS. ABSTAIN; MCKELVEY

## INFORMATION ITEMS:

- September 20 & 22 WHS & JRL Parent/Teacher Conferences
- September 25 – Bandarama at Triway
- October 1 – Homecoming Game
- October 2 – Homecoming Dance
- October 11 & 13 – Elementary Conferences
- October 15— No School—District-Wide Inservice Day

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

Waynedale High School

Held at 5:30 p.m.

September 27, 2021

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## BOARD COMMENTS

21-481 MRS. CERNIGLIA MOVED AND MR. MCKELVEY SECONDED THE MOTION TO ADJOURN TO EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

PRESIDENT LEWIS CALLED THE BOARD BACK TO REGULAR SESSION AT 6:45 PM

21-482 MR. MCKELVEY MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

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PRESIDENT

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TREASURER