

# SOUTHEAST LOCAL SCHOOL DISTRICT

## BOARD AGENDA

Waynedale High School  
Regular Meeting  
August 11, 2021  
7:00 a.m.

Call to Order

Approval of Minutes - July 20, 2021, Regular Mtg.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

### I. Hearing of Public Delegations / Board Policy on Public Participation

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)**

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

II. Treasurer's Business

**ACTION ITEMS:**

Approval of items

1. Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.

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2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9021	\$ 370,000
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3. Recommend the Board approve the selection of \_\_\_\_\_ as the Construction Manager at Risk for the K-12 construction project.

4. Recommend the Board approve the proposed salary schedules for classified staff.

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5. Recommend the Board approve to revise the classified sub salary to \$11.50/hour.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

**ACTION ITEMS - Personnel**

Approval of items

1. Recommend the Board accept the resignation of Jake Shoup, one-year sub at John R. Lea Middle School, effective July 29, 2021.
2. Recommend the Board accept the resignation of Aaron Shaffer, educational aide at Waynedale High School, effective July 19, 2021.
3. Recommend the Board accept the resignation of Lena Boggs, one-year tutor position at Holmesville Elementary, effective August 2, 2021.
4. Recommend the Board approve Cole Duskey as one-year long term sub at John R. Lea Middle School, effective with the 2021-2022 school year.

5. Recommend the Board accept the resignation of Tyler Elder as cleaner/sanitizer at Fredericksburg Elementary, effective August 16, 2021.
6. Recommend the Board approve Tyler Elder for an evening custodian at Waynedale High School, step 1, effective for the 2021-2022 school year.
7. Recommend the Board accept the resignation of Stephanie Valek as cleaner/sanitizer at John R. Lea Middle School, effective August 16, 2021.
8. Recommend the Board approve Stephanie Valek as night sweeper at Mt. Eaton Elementary, at step 1, effective for the 2021-2022 school year.
9. Recommend the Board approve Andrew Yoder as cleaner/sanitizer at Fredericksburg Elementary, effective for the 2021-2022 school year.
10. Recommend the Board approve Sidney Hackaday as cleaner/sanitizer at Holmesville Elementary, effective for the 2021-2022 school year.
11. Recommend the Board approve substitute teachers (\$85/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2021-2022 school year.
12. Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

**Apple Creek Elementary:**

- Matt Karolewski
- Vickie McConnell

**Fredericksburg Elementary:**

- Lee Jacobs
- Kristie Near
- Brenden Stanley

**Holmesville Elementary:**

- Shawn Snyder
- Edna Zimmerly
- Stacey Stallman

**Mt. Eaton Elementary:**

- Sam Miglich
- Amy Beatty

**John R. Lea Middle School:**

- Erich Riebe
- Josh Conrad
- Shelly Mast

**Waynedale High School:**

- Richard Roth
- Mary Forcell
- Chris Lapish
- Sherri Suttle

**District:**

- Tara Jacobs, Nurse
- Sara Stewart, Nurse
- Shelly Burtt, Nurse

13. Recommend the Board approve the following personnel to administer medications to students per physician’s instructions for the 2021-2022 school year:

<b>School Nurses</b>	Tara Jacobs / Shelly Burt / Sara Stewart
<b>Administrators</b>	Jamie Cicconetti Matt Karowelski Samantha Miglich Shawn Snyder Erich Riebe Rich Roth
<b>Secretaries</b>	Vickie McConnell Kristie Near Edna Zimmerly Amy Beatty Sherri Suttle Mary Forcell Shelly Mast
<b>Guidance Counselors</b>	Jennifer Troyer Joshua Conrad Becky Amstutz
<b>Teachers</b>	Jennifer Cook Allyson Gray Melody Schlabach Rachel Speelman Sarah Zook
<b>Educational Aides</b>	Tiffany Durstine Amanda Hershberger Angie Miller Lori Mullins Lydia Rice Stacey Stallman Michelle (Shelly) Welsh

14. Recommend the Board approve a \$500 stipend to Pam Offineer for co-ordinating the outdoor education/sixth grade camp program for the 2021-2022 school year.
15. Recommend the Board approve a \$500 stipend to Jennifer Rutt for co-ordinating the outdoor education/sixth grade camp program for the 2021-2022 school year.
16. Recommend the Board approve Valerie Gatti as a sub nurse, as needed, at a rate of \$85/per day, effective with the 2021-2022 school year.

17. Recommend the Board approve a salary increase for the below listed teachers effective with the 2021-2022 school year.
- Joshua Conrad, John R. Lea, MA+  
Also, extended days contract revised (originally approved 6/14/21)
  - Louie Stanley, Waynedale, MA+  
Also, extended days contract revised (originally approved 6/14/21)
  - Bethany Burke, Apple Creek Elementary, 150 SH
18. Recommend the Board approve one-year supplemental contracts for John R. Lea Middle School personnel for the 2021-2022 school year, pending verification of years of service.

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19. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2021-2022 school year \*pending approval from B.C.I./F.B.I. background check results and completing requirements:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Study Hall Aide	Noontime Aide
*Alisha Griffin	330-317-3681			X	X	X			X

**AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES / RESOURCE OFFICER:**

Approval of Items

20. Recommend the Board approve bus routes for the 2021-2022 school year.
21. Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2021-2022 school year
22. Appoint \_\_\_\_\_ as Student Achievement liaison to the Ohio School Boards Association.
23. Recommend the Board approve the MOU between The Counseling Center of Wayne & Holmes Counties and Southeast Local Schools to provide on-site behavioral healthcare services for students, effective the 2021-2022 school year.

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24. Recommend the Board approve a contract between Southeast Local Schools and Tri-County Educational Service Center for shared services of a STEM Coordinator: Timothy Vierheller, school nurses: Shelly Burt and Sara Stewart, and Wellness Coordinator: Mary (Marnie) Reber effective August 1, 2021 through July 31, 2022.

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25. Recommend the Board enter into contract with Tri-County Educational Service Center for 2021 Educational/Special Services, and School Psychologist Services for the period of July 1, 2021 through June 30, 2022.

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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

INFORMATION ITEMS:

- August 12, 2021, Opening Day for Staff @ JRL
- August 17, 2021, First Student Day of School
- September 6, 2021, Labor Day ~ No School
- September 13, 2021, Fair Day ~ No School

III. WCSCC Report

IV. Superintendent's Business

V. Board Comments

VI. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VII. Adjourn from Executive Session.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

VIII. Adjourn the Meeting.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays \_\_\_\_\_

# SOUTHEAST LOCAL SCHOOL DISTRICT

## ADDENDUM TO BOARD AGENDA

Waynedale High School

Regular Meeting

August 11, 2021

7:00 a.m.

#### IV. Superintendent's Business

##### **ACTION ITEMS - Personnel:**

- 18 a. Recommend the Board approve Jodi Kirk as a one-year Title Tutor at Apple Creek Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.
- 18 b. Recommend the Board approve Gabrielle Young as a one-year Title Tutor at Holmesville Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.
- 18 c. Recommend the Board approve Staci Seibert as a one-year Title Tutor at Apple Creek Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.
- 18 d. Recommend the Board approve Mandi Schag as a one-year Title Tutor at Holmesville/Fredericksburg Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

- 18 e. Recommend the Board approve Alexis Mullins as an educational aide at Apple Creek Elementary at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.
- 18 f. Recommend the Board approve Brooklyn Riebe as an educational aide at Apple Creek Elementary at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.
- 18 g. Recommend the Board accept the resignation of Lori Schneider, café assistant at Apple Creek Elementary, effective August 31, 2021.
- 18 h. Recommend the Board approve Mary Davis as a café assistant at John R. Lea Middle School at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.
- 18 i. Recommend the Board approve Ruth Wetz as a café assistant at Waynedale High School at step 0, on a timeslip as needed contract effective with the 2021-2022 school year.
- 18 j. Recommend the Board approve a stipend, at the approved PD rate of \$28.07/hour, to employees who attended the 5-hour Assessments & Literacy Training for New Hires on August 6, 2021:
- Jodi Kirk
  - Gabrielle Young
  - Mandi Schag
- 18 k. Recommend the Board approve a salary increase for the below listed teachers effective with the 2021-2022 school year.
- Amy Kneidel, John R. Lea, MA+
- 18 l. Recommend the Board approve the below as VOLUNTEERS at Waynedale High School, effective for the 2021-2022 school year.
- Ken Brubaker, volleyball
  - Galen Irias, soccer
  - Jeremy Irias, soccer



18m. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Tyrone Hostetler	Waynedale	Soccer Boys Assistant	Step 6 7 <sup>th</sup> Year	0.10
Joseph Gilmore	Waynedale	Faculty Manager	Step 1 2 <sup>nd</sup> Year	0.05
Sherri Suttle	District	Parent Involvement Co-Coordinator	4 <sup>th</sup> Year	n/a
Kim Yoder	District	Parent Involvement Co-Coordinator	6 <sup>th</sup> Year	n/a

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

18n. Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2020-2021 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Brady Troyer	Waynedale	Soccer Girls Assistant	Step 0 1 <sup>st</sup> Year	0.06
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Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

18 o. Recommend the Board approve the below as VOLUNTEERS at Waynedale High School, effective for the 2021-2022 school year.

- Andrew Cerniglia, soccer

Motion \_\_\_\_\_ Seconded \_\_\_\_\_ Vote: \_\_\_\_\_ Yeas \_\_\_\_\_ Nays

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

Waynedale High School

Held at 7:00 a.m.

July 20, 2021

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: TIM SUPPES, DAVE TROYER, SANDRA CERNIGLIA, MATTHEW MCKELVEY, VALORIE LEWIS

PRESIDENT VALORIE LEWIS CALLED THE MEETING TO ORDER.

21-466 MR. MCKELVEY MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JULY 20, 2021 REGULAR MEETING.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

21-467 MR. SUPPES MOVED AND MR. MCKELVEY SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report as presented.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9021	\$ 250,000
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VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

21-468 MR. SUPPES MOVED AND MR. MCKELVEY SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEMS AS PRESENTED:

Recommend the Board approve a resolution to issue certificates of participation to fund construction project.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

21-469 MR. TROYER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board accept the resignation for the purpose of retirement of Becky Beason, custodian at Waynedale, effective September 1, 2021.

Recommend the Board accept the resignation of Ruth Troyer, Assistant Cook at John R. Lea Middle School, effective June 25, 2021.

Recommend the Board accept the resignation of Elizabeth Babulski, as a one year tutor at Apple Creek Elementary, effective July 2, 2021.

# RECORD OF PROCEEDINGS

*Minutes of*

Southeast Local School District

*Regular Meeting*

Waynedale High School

Held at 7:00 a.m.

July 20, 2021

Recommend the Board accept the resignation of Kathryn Reynolds, educational aide at Apple Creek Elementary, effective July 6, 2021.

Recommend the Board accept the resignation of Kathryn Reynolds, 7<sup>th</sup> grade volleyball at John R. Lea Middle School, effective July 6, 2021.

Recommend the Board accept the resignation of Teresa Weaver, Title Tutor at Holmesville Elementary, effective July 9, 2021.

Recommend the Board approve Kirsten Schlabach as educational aide at Mt. Eaton Elementary on a timeslip as needed contract, step 0, effective with the 2021-2022 school year pending completion of paraprofessional requirements.

Recommend the Board approve Lena Boggs as a one-year Title Tutor at Holmesville Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

Recommend the Board approve Stacie DeArment as a one-year Title Tutor at Holmesville Elementary at the approved tutor rate of \$21.92/hour, effective with the 2021-2022 school year.

Recommend the Board approve Heather Anderson as a one-year long-term sub for Apple Creek Elementary, effective with the 2021-2022 school year.

Recommend the Board approve a salary increase for the below listed teachers effective with the 2021-2022 school year.

- Courtney Maibach, teacher at John R. Lea, 150 SH
- Jennifer Cottrell, Int. Specialist at Apple Creek, 150 SH
- Kathryn Baumgartner, teacher at John R. Lea, MA

Recommend the Board approve a stipend, at the approved rate, to employees attending the Crisis Prevention Intervention Training held at the Tri-County Educational Service Center on July 30, 2021:

Todd Barkan

Beth Gallion

Rachel Speelman

Lisa Browning-Wiseman

Lee Jacobs

Brenden Stanley

Josh Conrad

Angie Miller

Nicholas Widder

Jennifer Cottrell

Shelby Prater

Ashley Zimmerman

Jennifer Flinger

Melody Schlabach

# RECORD OF PROCEEDINGS

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Southeast Local School District

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Waynedale High School

Held at 7:00 a.m.

July 20, 2021

Recommend the Board approve a stipend, at the approved PD rate of \$28.07/hour, to employees attending the 5-hour Assessments & Literacy Training for New Hires on August 6, 2021:

Beth Babulski	Rachel Gardner	Bethany Koons
Lena Boggs	Kaitlyn Geyer	Madison Miller
Wendy Caperton	Danielle Hanning	Angela Pertee
Jennifer Cottrell	Colleen Hart	Adrianna Rogers
Stacie DeArment	Dane Held	Brittany Sidol

\*Stacey Haley (Facilitator – 10 hours at PD rate)

## **OSBA DELEGATES / SHARED SERVICES:**

Approval of items

Appoint Sandra Cerniglia as annual business meeting delegate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2021.

Appoint Matt Mckelvey as annual business meeting alternate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2021.

Recommend the Board approve the Shared Services Agreement, between five districts, to share the cost (20% each) of the two Instructors for the Business Entrepreneurship for the 2021-2022 school year.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, MCKELVEY, LEWIS

21-470 MR. SUPPES MOVED AND MR. MCKELVEY SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Lawrence Cerniglia Jr. as John R. Lea Middle School boys soccer coach, step 0, effective with the 2021-2022 school year.

VOTE: YEAS: SUPPES, TROYER, MCKELVEY, LEWIS. ABSTAIN: CERNIGLIA

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# RECORD OF PROCEEDINGS

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*Minutes of*

Southeast Local School District

*Regular Meeting*

Waynedale High School

Held at 7:00 a.m.

July 20, 2021

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## **SUPERINTENDENT'S BUSINESS**

- Discussion with Architect on Building Site Selection

## **BOARD COMMENTS**

MR. MCKELVEY LEFT PRIOR TO THE BOARD ADJOURNING FOR EXECUTIVE SESSION.

21-471 MR. SUPPES MOVED AND MR. TROYER SECONDED THE MOTION TO CONSIDER THE SALE OR PURCHASE OF REAL ESTATE.

VOTE: YEAS: SUPPES, TROYER, CERNIGLIA, LEWIS

21-472 MR. TROYER MOVED AND MRS. CERNIGLIA SECONDED THE MOTION TO ADJOURN THE MEETING.

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PRESIDENT

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TREASURER