

SOUTHEAST LOCAL SCHOOL DISTRICT

BOARD AGENDA

Waynedale High School
Regular Meeting
August 12, 2019
7:00 a.m.

Call to Order

Approval of Minutes – June 18, 2018, Regular Mtg.

Page _____

Approval of Minutes – July 24, 2019, Special Mtg.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

I. Hearing of Public Delegations / Board Policy on Public Participation

PUBLIC PARTICIPATION AT BOARD MEETINGS / BDDH (Also KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

ADMINISTRATIVE UPDATES

II. Treasurer's Business

ACTION ITEMS:

Approval of items 1—4

1. Approval of Financial Statement / Detailed Revenue Expenditure Reports as presented.
2. Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9020	\$ 370,000
------------------	----------	------------
3. Recommend the Board establish Fund 401-9020 Kingsway Auxilliary Services for Fiscal Year 2020.
4. Recommend the Board approve advertising for the purchase of one new school bus.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

ACTION ITEMS - Personnel

Approval of items

1. Recommend the Board accept the resignation for James Miller, Bus Driver, effective October 26, 2019.
2. Recommend the Board accept the resignation for Nancy Miller, educational aide at Mt. Eaton Elementary, effective July 29, 2019.
3. Recommend the Board accept the resignation for Katie Miller, Cafeteria Assistant at Fredericksburg Elementary, effective August 1, 2019.
4. Recommend the Board accept the resignation for Joan Lytle, Cafeteria Assistant at Holmesville Elementary, effective August 1, 2019.
5. Recommend the Board approve John Clos as sweeper at Fredericksburg Elementary on a one-year timeslip as needed contract, at step 0, effective with the 2019-2020 school year.
6. Recommend the Board approve Ruth Troyer as Cafeteria Assistant on a one-year timeslip as needed contract, step 5, effective with the 2019-2020 school year.

7. Recommend the Board approve Katie Schlabach as Head Cook at Mt. Eaton Elementary on a one-year contract, step 5, effective with the 2019-2020 school year.
8. Recommend the Board approve Meghan Stanley as Educational Aide at Mt. Eaton Elementary on a one-year timeslip as needed contract, step 0, effective with the 2019-2020 school year.
9. Recommend the Board approve a revised contract, days reduced to 220, for Sherri Suttle, secretary at Waynedale High School, effective with the 2019-2020 school year.
10. Recommend the Board approve substitute teachers (\$85/day) and educational aides employed through the Tri-County ESC to work in the Southeast Local Schools for the 2019-2020 school year.
11. Recommend the Board approve \$600.00 stipends for the following LPDC committee members for the 2019-2020 school year.
 - Jamie Cicconetti
 - Holly Mastrine
 - Luann Schlabach
 - Deb Weaver
 - Dave Miller (\$750/chairperson)
12. Recommend the Board approve the following personnel to administer medication by epi-pen auto-injector in emergency situations.

Apple Creek Elementary:

- Matt Karolewski
- Vickie McConnell
- Kristie Near

John R. Lea Middle School:

- Erich Riebe
- Josh Conrad
- Shelly Mast

Fredericksburg Elementary:

- Lee Jacobs
- Marcy Speelman
- Brenden Stanley

Waynedale High School:

- Richard Roth
- Brenda Clark
- Chris Lapish
- Sherri Suttle

Holmesville Elementary:

- Edna Zimmerly

District:

- Tara Jacobs, Nurse

Mt. Eaton Elementary:

- Sam Miglich
- Amy Beatty

13. Recommend the Board approve the following personnel to administer medications to students per physician’s instructions for the 2019-2020 school year:

School Nurse	Tara Jacobs
Administrators	Jamie Cicconetti Matt Karowelski Samantha Miglich Shawn Snyder Erich Riebe Rich Roth
Secretaries	Vickie McConnell Marcy Speelman Edna Zimmerly Amy Beatty Sherri Suttle Brenda Clark Shelly Mast
Guidance Counselors	Jennifer Troyer Joshua Conrad Becky Amstutz
Teachers	Mary Cockrill Jennifer Cook Allyson Gray Melody Schlabach Rachel Speelman
Educational Aides	Tiffany Durstine Kristie Near Lydia Rice Stacey Stallman Michelle (Shelly) Welsh

14. Recommend the Board approve a salary increase for the below listed teacher effective with the 2019-2020 school year.

- Thomas Horst, MA
- Erin Adkins, MA+

15. Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2019-2020 school year *pending approval from B.C.I./F.B.I. background check results:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Michelle Miller	330-778-0033								X
Katie Miller	330-317-6904				X				
Joan Lytle	330-464-5842				X				

AGREEMENTS / CONTRACTED SERVICES / TRANSPORTATION / STUDENT SERVICES / POLICY / MOU:

Approval of Items

16. Recommend the Board approve the Shared Services Agreement, between five districts, to share the cost (20% each) of the two Instructors for the Business Entrepreneurship for the 2019-2020 school year.

Page _____

17. Recommend the Board approve bus routes for the 2019-20 school year.
18. Recommend the Board grant the Superintendent authority to make adjustments to bus routes/stops as needed for the 2019-20 school year
19. Appoint _____ as Student Achievement liaison to the Ohio School Boards Association.
20. Recommend the Board enter into contract with Tri-County Educational Service Center for 2019 Educational/Special Services, Kingsway Auxiliary Services and School Psychologist Services for the period of July 1, 2019 through June 30, 2020.

Page _____

21. Recommend the Board approve H.B. 487 Career-Technical Education Resolution, which allows the District to waive the requirement to provide career-technical education to students enrolled in grades seven and eight, effective for the 2019-2020 school year.

Page _____

22. Recommend the Board approve the contract to provide services provided by the Cleveland Sight Center for two visually impaired students in our district.

Page _____

23. Recommend the Board approve the District Reading Improvement Plan.

Page _____

24. Recommend the Board approve the following new/revised policies:

- Liaison with School Boards Association (BJA)

Page _____

25. Recommend the Board grand permission to dispose of the following items:

School	Item	Serial # / Tag #
Central Office	IBM Typewriter	/ 00040

MEMORANDUM OF UNDERSTANDING

26. Recommend the Board approve the MOU between The Counseling Center of Wayne & Holmes Counties and Southeast Local Schools to provide on-site behavioral healthcare services for students, effective the 2019-2020 school year.

Page _____

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays _____

INFORMATION ITEMS:

- August 20, 2019, First Student Day of School
- September 2, 2019, Labor Day ~ No School
- September 9, 2019, Fair Day ~ No School

IV. WCSCC Report

V. Superintendent’s Business

VI. Board Comments

VII. Adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

VIII. Adjourn from Executive Session.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

IX. Adjourn the Meeting.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

SOUTHEAST LOCAL SCHOOL DISTRICT

ADDENDUM TO BOARD AGENDA

Waynedale High School

Regular Meeting

August 12, 2019

7:00 a.m.

IV. Superintendent's Business

ACTION ITEMS - Personnel:

- 15 a. Recommend the Board approve Courtney VanDyne as Assistant Cook at Holmesville Elementary on a one-year timeslip as needed contract, step 0, effective with the 2019-2020 school year.

Motion _____ Seconded _____ Vote: _____ Yeas _____ Nays

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

June 17, 2019

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: VALORIE LEWIS, DAVID TROYER, TIM SUPPES, RICHARD FRAZIER, AND SUE WILLIAMS.

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

19-338 MR. TROYER MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE MINUTES OF THE MAY 20, 2019 REGULAR MEETING AND THE MAY 25, 2019 SPECIAL MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

19-339 MRS. LEWIS MOVED AND MR. TROYER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEM AS PRESENTED:

Approval of Financial Statement / Detailed Revenue Expenditure Report.

Recommend the Board approve the following transfers from General Fund (001) to School-Wide Pool Funds:

School-Wide Pool	598-9019	\$ 420,000
------------------	----------	------------

Recommend the Board approve Appropriation Modifications for FY2019.

Recommend the Board approve Temporary Appropriations for FY2020.

Recommend the Board approve insurance rates for family medical at \$1,739.47 and single at \$754.68 (5.86% increase).

Recommend the Board approve the resolution to proceed with the renewal of an existing tax levy.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

19-340 MRS. LEWIS MOVED AND MR. SUPPES SECONDED THE MOTION TO APPROVE THE SUPERINTENDENT'S CONSENT AGENDA AND ITEMS AS PRESENTED:

Recommend the Board approve Katy Reynolds as Educational Aide at Apple Creek Elementary, on a 1-year timeslip as needed contract, at step 0, effective with the 2019-2020 school year.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

June 17, 2019

Recommend the Board approve Nancy Miller as Educational Aide at Mt. Eaton Elementary, on a 1-year timeslip as needed contract, at step 0, effective with the 2019-2020 school year.

Recommend the Board approve the following teachers as Tutors, on a one-year contract (not to exceed 7 hours/day) on timeslip as needed at the approved tutor rate of \$20.97/hour, effective for the 2019-2020 school year.

- Ryleigh Kozma, Mt. Eaton
- Judy Smith, Apple Creek
- Bryan Spade, Fredericksburg
- Tereasa Weaver, Holmesville
- Jamie Wright, Fredericksburg/Holmesville

Recommend the Board approve Stacy Rising to provide Home Instruction for extended school year summer services for Apple Creek student, up to six hours.

Recommend the Board approve a \$500 stipend to Heather Riebe for co-coordinating the outdoor education/sixth grade camp program for the 2019-2020 school year.

Recommend the Board approve a \$500 stipend to Jennifer Rutt for co-coordinating the outdoor education/sixth grade camp program for the 2019-2020 school year.

Recommend the Board approve supplemental contracts for extended time, effective for the 2019-2020 school year:

Becky Amstutz	Elementary Guidance District	6 Extended Days
Jennifer Troyer	Guidance Counselor Waynedale High School	10 Extended Days
Joshua Conrad	Guidance Counselor JRL / Elementary	10 Extended Days
Louie Stanley	OWA/OWE Instructor Waynedale High School	15 Extended Days
Dennis Giotta	Band Waynedale High School	6 Extended Days

Recommend the Board approve three additional days for Tara Jacobs, school nurse, effective with the 2019-2020 school year.

Recommend the Board accept the resignation from Josh Conrad as head 8th grade football coach for John R. Lea, effective for the 2019-2020 school year.

RECORD OF PROCEEDINGS

Minutes of Southeast Local School District *Regular Meeting*

Waynedale High School

Held at 7:00 a.m.

June 17, 2019

Recommend the Board accept the resignation from Brian Teter as assistant 8th grade football coach for John R. Lea, effective for the 2019-2020 school year.

Recommend the Board approve one-year supplemental contracts for Waynedale High School, John R. Lea Middle School and District personnel for the 2019-2020 school year, pending verification of years of service.

Recommend the Board approve the following classified personnel at the current substitute rates effective for the 2019-2020 school year *pending approval from B.C.I./F.B.I. background check results and meeting requirements:

Name	Phone	Bus Driver	Van Driver	Secretary	Cook	Sweeper / Custodian	Library Aide	Educ./Student Aide	Noontime Aide
Ruth Hawk	330-359-5446					X		X	
Brenda Casebeer	330-481-9766				X			X	
*Ruth Troyer	330-988-3004			X	X	X			X

Recommend the Board accept the resignation of Cody McCarthy as a summer worker, effective immediately.

Recommend the Board approve Cara Keim as a summer worker at the Board approved rate of \$10.50/hour.

AGREEMENTS / OSBA DELEGATES / SERVICE CONTRACTS / DC TRIP / POLICY UPDATES / MOU / ITEM DISPOSAL:

Approval of items

Recommend the Board approve the Shared Services Agreement with Beacon Hill for 2019-2020 school year.

Appoint Tim Suppes as annual business meeting delegate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2019.

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

June 17, 2019

Appoint Sue Williams as annual business meeting alternate to the meeting of the O.S.B.A. Capitol Conference in Columbus, November 2019.

Recommend the Board enter into an agreement with The Wilderness Center for services provided to students at a cost of \$1.25 per student for the 2019-2020 school year.

Recommend the Board approve the 8th grade trip to Washington D.C. from May 13-15, 2020.

Recommend the Board approve an agreement with Great Lakes Biomedical for Random Drug Testing Services (ten panel test) for the 2019-2020 school year.

Recommend the Board approve a one-year contract for athletic training services with Aultman Orrville Hospital provided by a licensed and certified Athletic Trainer for the period of July 1, 2019 through June 30, 2020.

Recommend the Board approve the Memorandum of Understanding between Mount Vernon Nazarene University and Southeast Local Schools for College Credit Plus, effective with the 2019-2020 school year.

Recommend the Board approve the following new/revised policies:
(*copied double-sided within the agenda*)

- Qualifications and Duties of the Treasurer (BCC)
- Administration of Federal Grant Funds (DECA)
- Bonded Employees and Officers (DH)
- Student Absences and Excuses (JED)
- Student Attendance Accounting (JEE)
- Use of Electronic Communications Equipment by Students (JFCK)
- Student Suspension (JGD)
- Reporting Child Abuse & Mandatory Training (JHG)
- Public Conduct on District Property (KGB)
- Liaison with School Boards Associations (BJA)
- Use of Electronic Signatures (EHB)
- Released Time for Religious Instruction (JEFB)
- Distribution of Materials in the Schools (KJA)

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

June 17, 2019

Recommend the Board grand permission to dispose of the following items:

School	Item	Serial # / Tag #
Waynedale	Demonstration Ventilation Hood in Chemistry Room	H6-7899-2 / 07099
Waynedale	Ventilation Exhaust Hood	#07099
Apple Creek	25 Writer Keyboards	#10840 - #10865
Apple Creek	MobiView & Smart Response Devices	#15341 & #15221
John R. Lea	Maganavox TV w/DVD, VHS	#34340200679454

MEMORANDUM OF UNDERSTANDING

Recommend the Board approve the memorandum of understanding between the Southeast Local Board of Education and Southeast Local Education Association (OEA/NEA) in regards to the work year, effective through June 30, 2020.

Recommend the Board approve the memorandum of understanding between Southeast Local Schools and Southeast Local Schools Teachers' Association in regards to the Ohio Teacher Evaluation System Pilot, effective through June 30, 2020.

Recommend the Board approve the memorandum of understanding between Southeast Local Schools and the Southeast Local Education Association, to enter into a successor three (3) year Collective Bargaining Agreement, effective July 1, 2020 through June 30, 2023.

Recommend the Board approve an increase to classified staff and administrators; 2.25% increase effective July 1, 2020, 2.25% increase effective July 1, 2021 and 2.25% increase effective July 1, 2022.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

Recommend the Board hire the following personnel on a one-year supplemental contract on the Board adopted salary schedule for the 2019-2020 school year, pending verification of years of service and meeting BCI/FBI and pupil activity permit requirements as necessary.

Kelly Troyer	Waynedale	Girls Head Soccer	Step 5 6 th Year	0.11
--------------	-----------	-------------------	--------------------------------	------

VOTE: YEAS: LEWIS, SUPPES, FRAZIER, WILLIAMS. ABSTAIN: TROYER

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Regular Meeting

Waynedale High School

Held at 7:00 a.m.

June 17, 2019

WCSCC Report given by Mrs. Williams

19-341 MR. TROYER MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, TROYER, SUPPES, FRAZIER, WILLIAMS

PRESIDENT

TREASURER

RECORD OF PROCEEDINGS

Minutes of

Southeast Local School District

Special Meeting

Board Office

Held at 7:00 a.m.

July 24, 2019

ALL MEMBERS HAVING DUE NOTICE THE FOLLOWING WERE PRESENT: RICHARD FRAZIER, VALORIE LEWIS AND SUE WILLIAMS. ABSENT: TIM SUPPES AND DAVE TROYER

PRESIDENT SUE WILLIAMS CALLED THE MEETING TO ORDER.

19-342 MRS. LEWIS MOVED AND MR. FRAZIER SECONDED THE MOTION TO APPROVE THE TREASURERS BUSINESS ITEM AS PRESENTED:

Recommend the Board approve the participation in the ELPP with the State to lock in our State share of the construction.

VOTE: YEAS: LEWIS, FRAZIER, WILLIAMS

19-343 MR. FRAZIER MOVED AND MRS. LEWIS SECONDED THE MOTION TO ADJOURN THE MEETING.

VOTE: YEAS: LEWIS, FRAZIER, WILLIAMS

PRESIDENT

TREASURER